



Preparing every student to thrive in a global society.

Agenda Item Details

Meeting Jun 22, 2017 - ESUHSD REGULAR BOARD MEETING - 4:00 P.M., DISTRICT OFFICE - BOARD ROOM, 830 N. CAPITOL AVENUE, SAN JOSE, CA 95133 -- AMENDED

Category 16. BOARD OF TRUSTEES/SUPERINTENDENT - CONSENT/ACTION CALENDAR

Subject 16.03 Approve Minutes of April 13, 2017, Regular Board Meeting

Access Public

Type Action

Recommended Action It is recommended that the Board of Trustees approve the April 13, 2017, Regular Board Meeting minutes as presented.

Public Content

EAST SIDE UNION HIGH SCHOOL DISTRICT

TO: Board of Trustees

FROM: Chris D. Funk, Superintendent

SUBJECT: Approve Minutes of April 13, 2017, Regular Board Meeting

Attached are the minutes of the April 13, 2017, Regular Board Meeting for review and approval by the Board of Trustees.

FISCAL IMPACT:

None

FUNDING SOURCE:

None

RECOMMENDATION:

It is recommended that the Board of Trustees approve the April 13, 2017, Regular Board Meeting minutes as presented.

[BA_2017_04_13_Regular_Minutes.pdf \(637 KB\)](#)

Executive Content

East Side Union High School District
ADOPTED

Board of Trustees

M. Guller 6-22-17



EAST SIDE UNION HIGH SCHOOL DISTRICT
REGULAR MEETING
OF THE
BOARD OF TRUSTEES
Meeting Held at
East Side Union High School District
Board Room
830 N. Capitol Avenue, San Jose, CA 95133
April 13, 2017
4:00 p.m.

1. CALL TO ORDER/ROLL CALL

1.01 Roll Call

Board President Frank Biehl called the Regular Board meeting to order at 4:04 PM.

Present for roll call:

- President Frank Biehl*
- Vice President J. Manuel Herrera*
- Clerk Pattie Cortese*
- Member Lan Nguyen*
- Member Van Le*

1.02 Announcement and Public Comment regarding Items to be discussed in Closed Session (Government Code 54957.7)

Board President Frank Biehl extended a welcome to everyone, explained the format of the meeting, noted that all Board Meetings are recorded and offered the public to comment on item(s) to be discussed in Closed Session.

There were no public speakers.

1.03 Recess to Closed Session in the Superintendent's Conference Room (Open Session will resume at the end of Closed Session at approximately 6:00 p.m.) See item 2 on agenda (Closed Session).

The Board of Trustees recessed to Closed Session in the Superintendent's Conference Room.

2. CLOSED SESSION

2.01 Mindfulness

2.02 Expulsion(s): None

2.03 Public Employee Performance Evaluation (Government Code Section 54957)

- **Senior Manager of Internal Controls**

2.04 Public Employment/Public Employee Appointment (Government Code Section 54957)

- **Associate Superintendent of Human Resources (1)**
- **Associate Superintendent of Business Services (1)**
- **Fiscal/Payroll Manager (1)**
- **Attendance Accounting and International Student Coordinator (1)**

Fiscal/Payroll Manager (1)

Motion by Vice President J Manuel Herrera, second by Clerk Pattie Cortese, to ratify the appointment of Silvia Pelayo as Fiscal/Payroll Manager.

Yea: President Frank Biehl, Vice President J Manuel Herrera, Clerk Pattie Cortese, Member Lan Nguyen, Member Van Le

Vote: 5/0; Motion carries

Attendance Accounting and International Student Coordinator (1)

Motion by Clerk Pattie Cortese, second by Member Van Le, to ratify the appointment of Nadia Davis as Attendance Accounting and International Coordinator.

Yea: President Frank Biehl, Vice President J Manuel Herrera, Clerk Pattie Cortese, Member Lan Nguyen, Member Van Le

Vote: 5/0; Motion carries

2.05 Public Employee Discipline/Dismissal/Release (Government Code Section 54957)

2.06 Conference with Labor Negotiators (Government Code Section 54957.6)

Agency Designated Representatives:

Chris D. Funk, Superintendent

Marcus Battle, Associate Superintendent of Business Services

Cari Vaeth, Associate Superintendent of Human Resources

Glenn Vander Zee, Associate Superintendent of Educational Services

Employee Organizations:

American Federation of Teachers (AFT)

California School Employees Association (CSEA)

East Side Teachers Association (ESTA)

Administrator Collaborative of East Side (ACES)

Unrepresented Organizations:

Administrators

Managers

Confidential Employees

**2.07 Conference with Legal Counsel – Anticipated Litigation:
Significant exposure to litigation pursuant to subdivision (d)(2) of Government
Code Section 54956.9**

- **Claim for Damages of D. Diaz; and,**
- **Three (3) Potential Cases**

Claim for Damages of D. Diaz

Motion by Vice President J Manuel Herrera, second by Member Lan Nguyen, to reject the claim for damages of D. Diaz.

Yea: President Frank Biehl, Vice President J Manuel Herrera, Clerk Pattie Cortese, Member Lan Nguyen, Member Van Le

Vote: 5/0; Motion carries

**2.08 Conference with Legal Counsel – Anticipated Litigation:
Initiation of litigation pursuant to paragraph (4) of subdivision (d)
of Section 54956.9:**

- **One (1) Potential Case**

3. RESUME OPEN SESSION AT APPROXIMATELY 6:00 P.M. – EDUCATION CENTER - BOARD ROOM

Any person may address the Board on any item on the meeting agenda. Information explaining Board meeting procedures and how citizens can address the Board will be read. Persons wishing to address the Board must fill out a speaker request form, which is located at the entrance of the Board Room.

3.01 Pledge of Allegiance

Presenting the colors from Oak Grove High School is Major Hampshire with the Air Force JROTC.

4. WELCOME AND EXPLANATION TO AUDIENCE

Information explaining Board meeting procedures and how citizens can address the Board will be read. Written information is located near the entrance of the Board Room.

President Frank Biehl extended a welcome to everyone, explained the format of the meeting and noted that all Board Meetings are recorded.

5. ADOPTION OF AGENDA

- 5.01** The Superintendent and/or Board Member(s) may request that items be removed from the agenda for consideration and/or carried to a future Board meeting for consideration and/or action, and/or that the Board take action in a regular meeting on a subject not listed on the published agenda on an emergency basis or other basis allowed by law. (Gov. Code 54954.2)

Item 8.04 was pulled from the agenda.

6. BOARD SPECIAL RECOGNITION(S)

- 6.01** Shan Selvamurugan, Evergreen Valley High School

- Top 300 Young Scientists of the 76th Annual Regeneron Science Talent Search

- 6.02** Anton Cao, Evergreen Valley High School

- Perfect Score for the Second Time on AP Exam

- 6.03** Truong Viet Ngu Về Nguồn (Sunday Vietnamese Language School)

- 6.04** MESA Day Math Winners

Solo Math - 9th Grade

- Kyle Pu, Santa Teresa High School: First Place
- Dan Le, Independence High School: Second Place
- Jinsung Park, Santa Teresa High School: Third Place

Solo Math - 10th Grade

- Dan Tran, Santa Teresa High School: Second Place
- Richard Le, Santa Teresa High School: Third Place

Solo Math - 11th Grade

- Francis In, Santa Teresa High School: First Place
- Shashwat Sparsh, Independence High School: First Place
- Hyery Yoo, Santa Teresa High School: First Place
- Tien Ly, Silver Creek High School: Second Place
- Leighton Pu, Santa Teresa High School: Third Place

Team Math Quest - 12th Grade

First Place

- Wesley Chen, Santa Teresa High School
- Garrett Davies, Santa Teresa High School
- Thomas Tromp, Santa Teresa High School

Second Place

- Kevin Pham, Santa Teresa High School
- Bradley Seammons, Santa Teresa High School
- Benhur Nguyen, Santa Teresa High School

Third Place

- Adena Park, Santa Teresa High School
- Rayni Wells, Santa Teresa High School

7. STUDENT BOARD LIAISONS (5 MINUTES EACH SCHOOL)

7.01 Piedmont Hills High School

- Sydney Tanujaya, ASB President

7.02 Santa Teresa High School

- Amy Dresden, ASB President
- Samantha Bejerano, ASB Vice President
- Claire Hartmann, ASB Secretary

8. SPECIAL ORDER OF BUSINESS – OPERATIONAL ITEMS/BOARD DISCUSSION AND/OR ACTION

8.01 The Superintendent and/or Board Member(s) may request that items be considered, discussed, and acted on out of the order indicated on the agenda as per schedule.

8.02 Presentation and/or Discussion regarding Tiny House Construction Technology Project - Jeremiah Ellison, Independence High School, and David Fredericks, Piedmont Hills High School

Public speaker(s):

- Susan Williams

Presentation item only

8.03 Discussion and/or Action to Approve the Addendum to the Memorandum of Understanding with the Foundation for Hispanic Education for Luis Valdez Leadership Academy - Glenn Vander Zee, Associate Superintendent of Educational Services, Kirsten King, Director of Assessment & Accountability, and Lucretia Peebles, Ph.D., Administrator for Charter School Oversight

Motion by Vice President J Manuel Herrera, second by Clerk Pattie Cortese, to approve the addendum to the Memorandum of Understanding with the Foundation for Hispanic Education to include the Emaus Church address for Luis Valdez Leadership Academy.

Yea: President Frank Biehl, Vice President J Manuel Herrera, Clerk Pattie Cortese, Member Lan Nguyen, Member Van Le

Vote: 5/0; Motion carries

- 8.04 Discussion and/or Action to Adopt Resolution #2016/17-31 Mitigated Negative Declaration for the Escuela Popular School Site Expansion Project in Compliance with the California Environmental Quality Act and Adopt Resolution #2016/2017-32 Charter School Location Amendment and Full Cost Recovery Agreement - Marcus Battle, Associate Superintendent of Business Services, and Julio Lucas, Director of Capital Planning and Design**

Item pulled from the agenda

- 8.05 Discussion and/or Action to Receive New Charter Petition for KIPP East Side High School Submitted by KIPP Bay Areas Schools - Glenn Vander Zee, Associate Superintendent of Educational Services, Kirsten King, Director of Assessment & Accountability, and Lucretia Peebles, Ph.D., Administrator for Charter School Oversight**

Motion by Member Lan Nguyen, second by Member Van Le, to receive the petition for KIPP East Side High School, a new charter school, submitted by KIPP Bay Area Schools.

Yea: President Frank Biehl, Vice President J Manuel Herrera, Clerk Pattie Cortese, Member Lan Nguyen, Member Van Le

Vote: 5/0; Motion carries

9. PUBLIC HEARING(S) – OPERATIONAL ITEMS/BOARD DISCUSSION AND/OR ACTION

No Items on Calendar Under this Section

10. PUBLIC MEMBERS WHO WISH TO ADDRESS THE BOARD OF TRUSTEES

Members of the public may address the Board on any subject not on tonight’s agenda; however, provisions of the Brown Act (Government Code Section 54954.2(a) and 54954.3) preclude any action. As an unagendized item, no response is required from the Board or District staff and no action can be taken; however, the Board may instruct the Superintendent to agendize the item for a future meeting.

Any person may address the Board on any item on the meeting agenda. Persons wishing to address the Board must fill out a speaker request form, which is located at the entrance of the Board Room. When your name is called, please come to the podium, state your name for the record, and limit your remarks to three (3) minutes.

Public speaker(s):

- *Lawrence Su – Piedmont Hills High School G Building*
- *Mitch Tram – Piedmont Hills High School G Building*
- *Emily Ray – Piedmont Hills High School G Building*
- *Lindsey Chu – Silver Creek High School Music Department*
- *Shivshankar Growda – Silver Creek High School Music Department*
- *Lawralei Calio – Silver Creek High School Music Department*
- *Anna Cruz – Silver Creek High School Music Department*
- *Franklin Collazo - Silver Creek High School Music Department*

11. BOARD OF TRUSTEES/SUPERINTENDENT - OPERATIONAL ITEMS/BOARD DISCUSSION AND/OR ACTION

11.01 Discussion and/or Action to Appoint Two Board Members to Serve on a Committee to Review 2017 Citizens Bond Oversight Committee (CBOC) Applications - Chris D. Funk, Superintendent

Motion by Vice President J Manuel Herrera, second by Member Lan Nguyen, to appoint Board President Frank Biehl and Member Van Le to serve on a committee to review the 2017 Citizens Bond Oversight Committee (CBOC) applications.

Yea: President Frank Biehl, Vice President J Manuel Herrera, Clerk Pattie Cortese, Member Lan Nguyen, Member Van Le

Vote: 5/0; Motion carries

11.02 Discussion and/or Action regarding Employment Contract for Associate Superintendent of Human Resources - Chris D. Funk, Superintendent

President Frank Biehl:

The contract is the same as before, except for one significant change. The paragraph that states the Associate Superintendent will receive an automatic raise equal to what certificated management receives was removed. The Board still has the option to do that, but it has to be done as a separate item. It does not happen automatically in a contract anymore.

Motion by Board Vice President J. Manuel Herrera, second by Clerk Pattie Cortese, to approve the employment contract for Associate Superintendent of Human Resources Cari Vaeth for a one year term, July 1, 2017 to June 30, 2018, at the current annual salary of \$190,911.

Yea: President Frank Biehl, Vice President J Manuel Herrera, Clerk Pattie Cortese, Member Lan Nguyen, Member Van Le

Vote: 5/0; Motion carries

11.03 Discussion and/or Action regarding Employment Contract for Associate Superintendent of Business Services - Chris D. Funk, Superintendent

President Frank Biehl:

The same change was made to his contract. It is the Board's intent to make sure this is eventually the same in all contracts, which will no longer have an automatic raise. If we do those raises, it will be done with a specific Board action.

Motion by Member Van Le, second by Board Vice President J. Manuel Herrera, to approve the employment contract for Associate Superintendent of Business Services Marcus Battle for a one year term, July 1, 2017 to June 30, 2018, at the current annual salary of \$211,065.

Yea: President Frank Biehl, Vice President J Manuel Herrera, Clerk Pattie Cortese, Member Lan Nguyen, Member Van Le

Vote: 5/0; Motion carries

11.04 Discussion and/or Action to Adopt Resolution #2016/2017-33 Recognizing and Honoring the Flag of the Former Republic of Vietnam and Honoring the Contributions of Vietnamese-Americans - Van Le, Board Member

Public speakers:

- Sutton Van Vo
- Hoa Le
- Ton Nu Nhi-Hanh
- Cang Dong

Motion by Member Lan Nguyen, second by Member Van Le, to adopt Resolution #2016/2017-33 Recognizing and Honoring the Flag of the Former Republic of Vietnam and Honoring the Contributions of Vietnamese-Americans.

Yea: President Frank Biehl, Vice President J Manuel Herrera, Clerk Pattie Cortese, Member Lan Nguyen, Member Van Le

Vote: 5/0; Motion carries

11.05 Discussion and/or Action to Ratify/Approve Senior Manager of Internal Controls' Attendance and Lawful Expenses to Conferences/Workshops/Meetings - Kelly Kwong, CPA, Senior Manager of Internal Controls

Motion by Clerk Pattie Cortese, second by Member Lan Nguyen, to ratify/approve the Senior Manager of Internal Controls' attendance and lawful expenses to conferences/workshops/meetings as presented.

Yea: President Frank Biehl, Vice President J Manuel Herrera, Clerk Pattie Cortese, Member Lan Nguyen, Member Van Le

Vote: 5/0; Motion carries

12. EDUCATIONAL SERVICES/STUDENT SERVICES - OPERATIONAL ITEMS/BOARD DISCUSSION AND/OR ACTION

12.01 Presentation, Discussion and/or Action on Academic Success Analysis - Glenn Vander Zee, Associate Superintendent of Educational Services, and Kirsten King, Director of Assessment & Accountability

Presentation item

12.02 Discussion and/or Action to Receive Second Reading and Adopt Proposed Amendments to Board Policy #6158 Independent Study - Glenn Vander Zee, Associate Superintendent of Educational Services, and ShaKenya Edison, Director of Student Services

Public speaker:

- Susan Williams

Motion by Vice President J Manuel Herrera, second by Clerk Pattie Cortese, to receive the second reading and adopt proposed amendments to Board Policy #6158 Independent Study.

Yea: President Frank Biehl, Vice President J Manuel Herrera, Clerk Pattie Cortese, Member Lan Nguyen, Member Van Le

Vote: 5/0; Motion carries

13. BUSINESS SERVICES - OPERATIONAL ITEMS/BOARD DISCUSSION AND/OR ACTION

13.01 Presentation and Discussion regarding the Child Nutrition Services Program - Marcus Battle, Associate Superintendent of Business Services, and Julie Kasberger, Director of General Services

Public speaker:

•Susan Williams

Presentation item only

13.02 Presentation and Discussion regarding the Safe Trans Contract - Marcus Battle, Associate Superintendent of Business Services, and Julie Kasberger, Director of General Services

Presentation item only

13.03 Discussion and/or Action to Approve the Contract(s) for Professional Services Over \$25,000 - Marcus Battle, Associate Superintendent of Business Services, André Bell, Director of Purchasing and Capital Accounting, and Francine Brissey, General Purchasing Manager

Motion by Vice President J Manuel Herrera, second by Clerk Pattie Cortese, to approve the contract(s) for professional services over \$25,000 as presented and authorize the Superintendent and/or designee to execute amendments to the Agreement that may be needed during the term, provided such amendments do not: (i) extend the term of the contract; (ii) increase the price of goods or services provided under the contract by greater than ten percent (10%) of the contract amount, but not to exceed \$25,000 exclusive of any approved amendments in the aggregate); or (iii) alter the quality or quantity of services or goods provided under the Board approved contract per Board Policy 3312.1.

Yea: President Frank Biehl, Vice President J Manuel Herrera, Clerk Pattie Cortese, Member Lan Nguyen, Member Van Le

Vote: 5/0; Motion carries

14. HUMAN RESOURCES - OPERATIONAL ITEMS/BOARD DISCUSSION AND/OR ACTION

14.01 Discussion and/or Action Regarding the Approval of the Proposed Revision of Classified Management Job Description and Salary Schedule for Director of Finance - Cari Vaeth, Associate Superintendent of Human Resources

Motion by Vice President J Manuel Herrera, second by Clerk Pattie Cortese, to approve the revised classified management job description and salary schedule for Director of Finance.

Yea: President Frank Biehl, Vice President J Manuel Herrera, Clerk Pattie Cortese, Member Lan Nguyen, Member Van Le

Vote: 5/0; Motion carries

14.02 Discussion and/or Action to Adopt/Approve the Adult Education Calendar for the 2017-2018 School Year - Cari Vaeth, Associate Superintendent of Human Resources and Richard Uribe, Director of Adult Education

Motion by President Frank Biehl, second by Member Van Le, to adopt/approve the adult education calendar for the 2017-2018 school year.

Yea: President Frank Biehl, Vice President J Manuel Herrera, Clerk Pattie Cortese, Member Lan Nguyen, Member Van Le

Vote: 5/0; Motion carries

15. FACILITIES - OPERATIONAL ITEMS/BOARD DISCUSSION AND/OR ACTION

15.01 Discussion and/or Action to Approve the Bond/Capital Projects Contract(s) Over \$50,000 - Marcus Battle, Associate Superintendent of Business Services, Julio Lucas, Interim Director of Capital Planning and Design, André Bell, Director of Purchasing and Capital Accounting, and Janice Unger, Capital Projects Purchasing Manager

Motion by Vice President J Manuel Herrera, second by Member Lan Nguyen, to approve the bond/capital projects contract(s) as presented; and to authorize the Superintendent and/or designee to execute amendments to the Agreement that may be needed during the term up to ten percent (10%) of the original Board-approved contract amount, but not to exceed \$175,000.00 in total and change orders to contracts for capital construction related professional services up to ten percent (10%) of the original contract value, but not to exceed \$50,000.00 as per Board Policy 3312.1.

Yea: President Frank Biehl, Vice President J Manuel Herrera, Clerk Pattie Cortese, Member Lan Nguyen, Member Van Le

Vote: 5/0; Motion carries

Consent / Action Calendar Sections 16-20

All items listed under the Consent/Action Calendar are considered by the Board to be routine and will be enacted in one motion. There will be no discussion of these items prior to the time the Board considers the motion, unless members of the Board or the Superintendent request specific items to be discussed and/or removed from the Consent/Action Calendar.

Superintendent asserts that the following Business Transactions, Personnel Actions, Maintenance of Records, Approvals and Recommendations requiring Board Action have been carried out to the best of his knowledge in accordance with the law.

Motion by Member Lan Nguyen, second by Vice President J Manuel Herrera, to approve the entire consent/action calendar as presented.

Yea: President Frank Biehl, Vice President J Manuel Herrera, Clerk Pattie Cortese, Member Lan Nguyen, Member Van Le

Vote: 5/0; Motion carries

16. Board of Trustees / Superintendent - Consent / Action Calendar

- 16.01 Ratify/Approve Board Member(s) Lawful Expenses/Mileage to Conferences/ Workshops/Meetings**
- 16.02 Approve Minutes of February 16, 2017, Regular Board Meeting**
- 16.03 Approve Minutes of March 9, 2017, Regular Board Meeting**
- 16.04 Receive and Adopt Proposed Correction/Amendment to Third Reading of Board Policy #3460 Financial Reports and Accountability; Board Audit Committee and Senior Manager of Internal Controls**

17. Educational Services / Student Services - Consent / Action Calendar

- 17.01 Ratify/Approve School Field Trips**
- 17.02 Receive the First Quarterly Report on Williams Uniform Complaints for Period Covering January 1, 2017, through March 31, 2017, as Required by EC 35186 (Williams Settlement Legislation SB550 and AB2727)**

18. Business Services - Consent / Action Calendar

- 18.01 Ratify/Approve Contract(s) for Professional Services At or Below \$25,000**
- 18.02 Approve Award of Bids and Request for Proposals for General Purchasing**
- 18.03 Approve Purchase Orders Dated March 1, through March 23, 2017**
- 18.04 Ratify/Approve Change Orders to Purchase Orders**
- 18.05 Accept Warrant Register for the Month of March, 2017**

18.06 Accept Donations, Grants and Awards for January, February and March of the 2016/17 School Year

18.07 Approve Budget Transfers for the Month of March, 2017

18.08 Approve Use of Carnival Equipment at Mt. Pleasant High School for Annual Block Party

19. Human Resources - Consent / Action Calendar

19.01 Ratify/Approve Classified Personnel Actions Presented April 13, 2017

19.02 Ratify/Approve Certificated Personnel Actions Presented April 13, 2017

19.03 Ratify/Approve Student Aide Personnel Actions Presented April 13, 2017

20. Facilities - Consent / Action Calendar

20.01 Approve the Capital Program Budget Adjustment Report

20.02 Ratify Bond/Capital Projects Contract(s) for Professional Services At or Below \$50,000

20.03 Approve Award of Bids and Request for Proposals for Bond/Capital Projects

20.04 Ratify CUPCCAA Informal Bond Project(s)

21. Written Reports/Recommendation

21.01 Receive Preliminary Point-Counterpoint Report

Motion by Board Vice President J. Manuel Herrera, second by Member Pattie Cortese, to amend the title to read:

*From: Receive Preliminary Point-Counterpoint Budget Task Force Report
To: Receive Preliminary Point-Counterpoint Report*

Vote: 5/0; Motion carries

Report received

21.02 Receive Internal Audit Report FY 16-1 Staff Time Charged to Bond Program

Report received

21.03 Receive Internal Audit Report FY 16-2 Accounts Payable Timelines

Report received

21.04 Receive Internal Audit Report FY 16-3 Facilities Rental Revenue versus Cost

Report received

21.05 Receive Internal Audit Report FY 16-4 Facilities Rental Custodial Hours

Report received

21.06 Receive Report of Board Members Expenses for January, February and March of the 2016/17 Fiscal Year

Report received

22. FUTURE AGENDA ITEMS

22.01 Opportunity for Board of Trustees to Request Items on Future Agendas

Frank Biehl, Board President

Item	Date (tentative)	Type
Bond Projects	TBD	Report

J. Manuel Herrera, Board Vice President

Requested that the STEAM item be moved to a later Board meeting.

22.02 Future Items

Frank Biehl, Board President

Item	Date (tentative)	Type
Foreign Exchange Program <ul style="list-style-type: none">• Criteria• Process	June <i>(Annually)</i>	Presentation/Discussion

J. Manuel Herrera, Board Vice President

Item	Date (tentative)	Type
STEAM	May 4, 2017 Study Session	Presentation/Discussion
IPC Annual Update <ul style="list-style-type: none">• Activities To-Date	Annually <i>(beginning February 2018)</i>	Presentation/Discussion

Pattie Cortese, Board Clerk

Item	Date (tentative)	Type
Teen Parents <ul style="list-style-type: none"> • Education • Support • Child Care at James Lick HS 	August, 2017	Presentation/Discussion
Community Liaisons vs. PCIS and Attendance Clerks <ul style="list-style-type: none"> • Delineation of Roles and Expectations and How they Work Together 	TBD	Presentation/Discussion
Transformational Learning Project	May 18, 2017	

Van Le, Board Member

Item	Date (tentative)	Type
Failed Courses	Twice Year: November & March	Report
Accel Program	June 8, 2017	Report
Challenge Exams for Course Advancement	August, 2017	Report
Grading Policy	Fall, 2017	Presentation/Discussion
Role of PCIS vs. Liaisons <ul style="list-style-type: none"> • Ethnicity/Diversity compared to Site Enrollment • Roles and Responsibilities 	TBD	Presentation/Discussion
Adult Education	TBD	Report

Lan Nguyen, Board Member

Item	Date (tentative)	Type
After School Programs	August, 2017	Presentation/Discussion

22.03 Annual Governance Calendar

July
Summer School Program (concludes session)
Summer School Graduation

August
Board Members' Expenses Report (Apr/May/June)
Expulsion Hearing Panel Committee
First Day of School
Superintendent's Annual Evaluation
Williams Quarterly Report

September
Board Retreat
Board Study Session/Workshop
College Night
Conflict of Interest/Board Policy (updates)
Public Hearing and Adoption: Gann Spending Limit
Public Hearing: Sufficiency or Insufficiency of Textbooks
Receive Annual Developer Fees Report
Unaudited Actuals

October
Board Members Expenses' Report (July/Aug/Sept)
Bond Program Presentation
Solar Energy Presentation
Student Achievement Presentation
Williams Quarterly Report

November
Board Study Session/Workshop
Election Orientation for New Board Members

December
Annual Organizational Board Meeting
CSBA Annual Conference
Election Orientation for New Board Members
End of First Semester
First Interim Report

January
Audit Report
Board Audit Committee Selections/Appointments
Board Members' Expenses Report (Oct/Nov/Dec)
Board Retreat
Financial & Performance Audit Report for Bond Measures
Magnet Night
Martin Luther King, Jr. Writing, Art & Multi-Media Awards Ceremony & Reception
Master Business Relationship Agreement between East Side Union High School District and Metropolitan Education District
Policies & ByLaws (Begin Review by Series)
Sports Recognitions (Fall)
Technology Report
Williams Quarterly Report

February
African American Students Achievement Awards
Audit Committee Charter Amendment(s)
CSBA Delegate Assembly Election
Non-Re-Elects
Safety Plan Goals for Each Site
State of the District

March
Cesar Chavez Writing, Art & Multi-Media Awards Luncheon
Latino Student Awards Recognition Ceremony
March 15 Notices
NSBA Annual Conference (<i>March or April</i>)
Second Interim Report
SJPD Secondary Employment Application
Superintendent's Mid-Year Evaluation
Vietnamese Students Achievement Awards

April
Board Members' Expenses Report (Jan/Feb/Mar)
Board Study Session/Workshop
Form 700 – Statement of Economic Interests Due to Santa Clara County (filing)
Honor Nights
Migrant Education Awards Night
Williams Quarterly Report

May
Asian American/Pacific Islander History Month: Poster & Essay Contest Awards/Celebration
Board Self-Evaluation
Board Study Session/Workshop
Budget (Preliminary/Draft) Presentation
Employee Recognition Event
Graduations
Honor Nights
Last Day of School

June
Budget (Preliminary) with May Revisions Public Hearing (first June Board Meeting)
Budget Adoption (second June Board Meeting)
Budget Advisory Committee: Nominate and Appoint Board Representatives (2) and Alternative Board Representative (1) (2 year term, fiscal year)
Employee Retirement Celebration
ESTA Safety Survey
Master Contracts for Capital Projects
Plan for Expelled Youth (due every three years – next due date: 2018)
Program Improvement Update
Safety Plan Assessment for Each School
Single Plan for Student Achievement (SPSA) for Each School
Sports Recognitions (Winter/Spring)
Summer School Program (session begins)

23. BOARD OF TRUSTEES/SUPERINTENDENT COMMUNICATIONS/COMMENTS

23.01 Board of Trustees

- **Board President Frank Biehl**

Thank you to all of our sites. I've had some wonderful visits to all of our schools. I have one more to do, which is Foothill. I have learned a lot. Once again, I am impressed with all of the good work that is happening out at our sites. I've had the opportunity to do this for ten years; visiting sites once a year. I appreciate the time that people have afforded me to visit their sites.

- **Board Vice President J. Manuel Herrera** *(no comment)*

- **Board Clerk Pattie Cortese** *(no comment)*

- **Board Member Lan Nguyen** *(no comment)*

- **Board Member Van Le**

I would like to say thank you to the Yerba Buena and James Lick Principals as I was impressed with the swimming pools and the construction going on at their sites.

Happy Easter!

23.02 **Chris D. Funk, Superintendent**

Earlier today, I sent out a newsletter highlighting the California Department of Education's release of the graduation rates, the drop out rates, and the A-G completion rates for 2015/2016.

I am proud to say that we've had six straight years of growth on our graduation rate. We've continued to improve our A-G completion rates. When you look at the State defined, we are at 45%, but when you take out the charter schools, we jump up to 51% of our students that are A-G district wide. Our drop out rate has dropped for the sixth consecutive year. It is now below 10% and district wide at 9.9%.

A shout out to all of the staff, our teachers, counselors, administrators, everyone that supports student achievement. It's amazing work and I am proud to lead this district.

24. REPORT CLOSED SESSION ACTION(S)

24.01 **Legal Counsel will report on Closed Session action item(s).**

See section 2.0 for reporting out of Closed Session items.

25. ADJOURNMENT

25.01 President adjourns the meeting.

President Frank Biehl adjourned the meeting at 10:05 PM.

Respectfully submitted,

A handwritten signature in black ink, appearing to be "Patti A.", written in a cursive style.

Board Clerk



Preparing every student to thrive in a global society.

Agenda Item Details

Meeting	Apr 13, 2017 - ESUHS D REGULAR BOARD MEETING - 4:00 P.M., DISTRICT OFFICE - BOARD ROOM, 830 N. CAPITOL AVENUE, SAN JOSE, CA 95133
Category	13. BUSINESS SERVICES - OPERATIONAL ITEMS/BOARD DISCUSSION AND/OR ACTION
Subject	13.03 Discussion and/or Action to Approve the Contract(s) for Professional Services Over \$25,000 - Marcus Battle, Associate Superintendent of Business Services, André Bell, Director of Purchasing and Capital Accounting, and Francine Brissey, General Purchasing Manager
Access	Public
Type	Action, Discussion
Recommended Action	It is recommended that the Board of Trustees approve the contract(s) for professional services over \$25,000 as recommended in the attachment and authorization is being requested for the Superintendent and/or designee to execute amendments to the Agreement that may be needed during the term, provided such amendments do not: (i) extend the term of the contract; (ii) increase the price of goods or services provided under the contract by greater than ten percent (10%) of the contract amount, but not to exceed \$25,000 exclusive of any approved amendments in the aggregate); or (iii) alter the quality or quantity of services or goods provided under the Board approved contract per Board Policy 3312.1.

Public Content

EAST SIDE UNION HIGH SCHOOL DISTRICT

TO: Board of Trustees

FROM: Chris D. Funk, Superintendent

PREPARED BY: Marcus Battle, Associate Superintendent of Business Services, André Bell, Director of Purchasing and Capital Accounting, and Francine Brissey, General Purchasing Manager

SUBJECT: Discussion and/or Action to Approve the Contract(s) for Professional Services Over \$25,000

The attached contract(s) for professional services over \$25,000 are being presented for Board review and approval and to authorize administration to amend said contracts in accordance with Board Policy 3312.1.

Fiscal Impact:

As indicated in the attachment

Funding Source:

As indicated in the attachment

Recommendation:

It is recommended that the Board of Trustees approve the contract(s) for professional services over \$25,000 as recommended in the attachment and authorization is being requested for the Superintendent and/or designee to execute amendments to the Agreement that may be needed during the term, provided such amendments do not: (i) extend the term of the contract; (ii) increase the price of goods or services provided under the contract by greater than ten percent (10%) of the contract amount, but not to exceed \$25,000 exclusive of any approved amendments in the aggregate); or (iii) alter the quality or quantity of services or goods provided under the Board approved contract per Board Policy 3312.1.

2017 0413 Contracts Over \$25k.pdf (90 KB)

Executive Content

Motion & Voting

It is recommended that the Board of Trustees approve the contract(s) for professional services over \$25,000 as presented and authorize the Superintendent and/or designee to execute amendments to the Agreement that may be needed during the term, provided such amendments do not: (i) extend the term of the contract; (ii) increase the price of goods or services provided under the contract by greater than ten percent (10%) of the contract amount, but not to exceed \$25,000 exclusive of any approved amendments in the aggregate); or (iii) alter the quality or quantity of services or goods provided under the Board approved contract per Board Policy 3312.1.

Motion by Vice President J Manuel Herrera, second by Clerk Pattie Cortese.

Final Resolution: Motion Carries

Yea: President Frank Biehl, Vice President J Manuel Herrera, Clerk Pattie Cortese, Member Lan Nguyen, Member Van Le

EAST SIDE UNION HIGH SCHOOL DISTRICT

Contract(s) for Professional Services Over \$25,000

Board Meeting of April 13, 2017 – Item 13.03

1. California State Polytechnic University (Cal Poly Pomona Foundation)

Reviewed by:	Contract Period	Fiscal Impact/ Funding Source	School/Department/ Manager
Jenner Perez Francine Brissey	March 15, 2017 – August 15, 2017	\$36,450.00 Migrant ED	Jenner Perez/ Coordinator of State and Federal Funds

Contract Request

East Side Union High School District (ESUHSD) Administration is requesting the Board of Trustees to approve the contract with California State Polytechnic University (Cal Poly Pomona Foundation). This contract will enable 25 students and 2 chaperones to stay on the Cal Poly campus for 5 days for a Mathematics and Engineering Summer Residential Program, a uniquely engaging program, taking place June 18 – 23, 2017.

Selection Process

N/A

Recommendation

It is recommended that the Board of Trustees approve the contract with California State Polytechnic University (Cal Poly Pomona Foundation) in the amount of \$36,450.00 for the term of March 15, 2017, through August 15, 2017. It is also recommended that the Board authorize administration to execute change orders in accordance with Board Policy 3312.1.

2. San Jose State University (SJSU) (Revenue)

Reviewed by:	Contract Period	Fiscal Impact/ Funding Source	School/Department/ Manager
Paul Kilkenny Glenn Vander Zee Francine Brissey	July 1, 2017 – June 30, 2018	Not to exceed: \$120,000.00 Instructional Services	Instructional Services/ Glenn Vander Zee/ Associate Superintendent of Instructional Services

Contract Request

East Side Union High School District (ESUHSD) Administration is requesting the Board of Trustees to approve the contract with SJSU. This contract will allow one ESUHSD teacher to participate in SJSU's Science Education Teacher in Residence Program for the 2017/2018 school year. The teacher's salary and benefits will continue to be paid by ESUHSD, however SJSU will reimburse ESUHSD for the teacher's entire salary (excluding benefits) to be paid in one lump sum upon receipt of an invoice from ESUHSD.

Selection Process

N/A

Recommendation

It is recommended that the Board of Trustees approve the contract in in the amount not to exceed \$120,000.00 for the term of July 1, 2017, through June 30, 2018.

EAST SIDE UNION HIGH SCHOOL DISTRICT

Contract(s) for Professional Services Over \$25,000

Board Meeting of April 13, 2017 – Item 13.03

3. Silicon Valley Talent Partnership (SVTP)

Reviewed by:	Contract Period	Fiscal Impact/ Funding Source	School/Department/ Manager
Paul Kilkenny Tim Nguyen Glenn Vander Zee Francine Brissey	May 17, 2016 – June 30, 2017	\$19,500.00 CTEIG	Instructional Services/ Paul Kilkenny

Contract Request

East Side Union High School District (ESUHSD) Administration is requesting the Board of Trustees to approve the amendment to the original MOU (Board Approval Date May 19, 2016) with Silicon Valley Talent Partnership. SVTP will accept an additional 45 qualified students for the SunPower Solar Energy Program at San Jose State University. In addition one paid intern will assist in the implementation of the program at a cost of \$19,500.00. Four additional teachers will be required and transportation for all the student from their site to the Sun Power Solar Academy will be provided.

Selection Process

N/A

Recommendation

It is recommended that the Board of Trustees approve the amended contract in the amount of \$19,500.00 for the term of May 17, 2016, through June 30, 2017. It is also recommended that the Board authorize administration to execute change orders in accordance with Board Policy 3312.1.



Preparing every student to thrive in a global society.

Agenda Item Details

Meeting	Apr 13, 2017 - ESUHS D REGULAR BOARD MEETING - 4:00 P.M., DISTRICT OFFICE - BOARD ROOM, 830 N. CAPITOL AVENUE, SAN JOSE, CA 95133
Category	15. FACILITIES/BOND - OPERATIONAL ITEMS/BOARD DISCUSSION AND/OR ACTION
Subject	15.01 Discussion and/or Action to Approve the Bond/Capital Projects Contract(s) Over \$50,000 - Marcus Battle, Associate Superintendent of Business Services, Julio Lucas, Interim Director of Capital Planning and Design, André Bell, Director of Purchasing and Capital Accounting, and Janice Unger, Capital Projects Purchasing Manager
Access	Public
Type	Action, Discussion
Recommended Action	It is recommended that the Board of Trustees approve the bond/capital projects contract(s) as presented; and to authorize the Superintendent and/or designee to execute amendments to the Agreement that may be needed during the term up to ten percent (10%) of the original Board-approved contract amount, but not to exceed \$175,000.00 in total and change orders to contracts for capital construction related professional services up to ten percent (10%) of the original contract value, but not to exceed \$50,000.00 as per Board Policy 3312.1.

Public Content

EAST SIDE UNION HIGH SCHOOL DISTRICT

TO: Board of Trustees

FROM: Chris D. Funk, Superintendent

PREPARED BY: Marcus Battle, Associate Superintendent of Business Services, Julio Lucas, Interim Director of Capital Planning and Design, André Bell, Director of Purchasing and Capital Accounting, and Janice Unger, Capital Projects Purchasing Manager

SUBJECT: Discussion and/or Action to Approve the Bond/Capital Projects Contract(s) Over \$50,000

The attachment for the bond/capital projects contract(s) over \$50,000 is being presented for Board review and approval.

Fiscal Impact:

As indicated in the attachment

Funding Source:

As indicated in the attachment

Recommendation:

It is recommended that the Board of Trustees approve the bond/capital projects contract(s) as presented; and to authorize the Superintendent and/or designee to execute amendments to the Agreement that may be needed during the term up to ten percent (10%) of the original Board-approved contract amount, but not to exceed \$175,000.00 in total and change orders to contracts for capital construction related professional services up to ten percent (10%) of the original contract value, but not to exceed \$50,000.00 as per Board Policy 3312.1.

[2017_0413 Contract Over \\$50K.pdf \(142 KB\)](#)[Attachment A.pdf \(1,892 KB\)](#)[Attachment B.pdf \(177 KB\)](#)[Attachment C.pdf \(3,766 KB\)](#)[Attachment D.pdf \(88 KB\)](#)[Attachment E.pdf \(101 KB\)](#)[Attachment F.pdf \(85 KB\)](#)[Attachment G.pdf \(2,848 KB\)](#)

Executive Content

Motion & Voting

It is recommended that the Board of Trustees approve the bond/capital projects contract(s) as presented; and to authorize the Superintendent and/or designee to execute amendments to the Agreement that may be needed during the term up to ten percent (10%) of the original Board-approved contract amount, but not to exceed \$175,000.00 in total and change orders to contracts for capital construction related professional services up to ten percent (10%) of the original contract value, but not to exceed \$50,000.00 as per Board Policy 3312.1.

Motion by Vice President J Manuel Herrera, second by Member Lan Nguyen.

Final Resolution: Motion Carries

Yea: President Frank Biehl, Vice President J Manuel Herrera, Clerk Pattie Cortese, Member Lan Nguyen, Member Van Le

EAST SIDE UNION HIGH SCHOOL DISTRICT

Board Meeting of April 13, 2017

Bond/Capital Projects Contract(s) for Services over \$50,000 – Item 15.01

1. Statewide Education Owner Controlled Insurance Program (Wrap Up) Program c/o Keenan & Associates (SEWUP/OCIP)

Reviewed by:	Contract Period	Fiscal Impact/ Funding Source	School/Department/ Manager
Marcus Battle Andre Bell Janice Unger	See Below:	Multiple funding – Measure E & I	Silver Creek High Schools/Facilities/Construction Julio Lucas, Interim Director of Capital Planning/Design

East Side Union High School District (ESUHSD) administration is requesting that the Board of Trustees approve the following proposal for the project list below that have called for in the bids for an Owner Controlled Insurance Program (OCIP). The program would provide Workers' Compensation, General/Excess Liability, and under certain conditions, Builders' Risk insurance coverage for all contractors and their sub-contractors of all tiers on the project. Bidders were asked to exclude contractor insurance in their base bid.

(Proposals: Attachment A)

Project Name	Contract Term	Proposal Fee Total	School Site
SC Upgrade Quads/SC Site Infrastructure Improvements	April 13, 2017 through August 07, 2017	\$67,870.00	Silver Creek High School

RECOMMENDATION

It is recommended that the Board of Trustees approve the purchase order agreement with **SEWUP c/o Keenan & Associates** for a total amount not to exceed **\$67,870.00** for the Owner Controlled Insurance Program (OCIP) proposal for the project listed above and authorize Administration to execute change orders in accordance with Board Policy 3312.1, if needed.

EAST SIDE UNION HIGH SCHOOL DISTRICT

Board Meeting of April 13, 2017

Bond/Capital Projects Contract(s) for Services over \$50,000 – Item 15.01

2. Cleary Consultants, Inc.

Reviewed by:	Contract Period	Fiscal Impact/ Funding Source	School/Department/ Manager
Julio Lucas André Bell Marcus Battle Janice Unger	November 8, 2013 through project completion (No change)	\$74,800.00 (not to exceed) Multiple Bond Measures	District Wide School Sites/Facilities/Construction Julio Lucas, Interim Director of Capital Planning/Design

East Side Union High School District (ESUHSD) Administration is requesting that the Board approve Amendment No. 02 to Change Order No. 02 to Purchase Order 401646 for the increase of additional field and engineering service hours required during the project to date for the District Wide Swimming Pool Modernization (Z-XXX-701).

On June 27, 2013 (Item No. 16.13) the Board of Trustees approved (RFQ-19-11-12) Geotechnical Engineering & Consulting Services, Master Agreement Amendment No. 02. Purchase Order 401646 was issued on November 08, 2013. (Attachment B)

On October 17, 2016– Change Order No. 01 was an internal accounting transaction to reallocate funds with in the lines of the purchase order to accommodate the billing from the vendor. No increase to the amount of the PO.

This Amendment No. 02, Change Order No. 02 to Purchase Order 401646 is to increase for additional field and engineering service hours required during the project to date due to the means and method of the contractor. (Attachment C)

Original Contract Amount	\$186,600.00
Previous Change Order Amounts	\$0.00
Contract Amount Prior to This Change Order	\$186,600.00
Change Order No. 02 (Amendment No.02 increase for additional hours required)	\$74,800.00
Revised Contract Amount	\$261,400.00

RECOMMENDATION

It is recommended that the Board of Trustees ratify Amendment No. 02 and Change Order No. 02 to Purchase Order 401646 for additional field and engineering service hours required for the project with **Cleary Consultant, Inc.**, for the District Wide Swimming Pool Modernization Project in the increased amount of \$74,800.00.

EAST SIDE UNION HIGH SCHOOL DISTRICT

Board Meeting of April 13, 2017

Bond/Capital Projects Contract(s) for Services over \$50,000 – Item 15.01

3. Swinerton Management & Consulting (SMC) – Construction Management Services

Reviewed by:	Contract Period	Fiscal Impact/ Funding Source	School/Department/ Manager
Julio Lucas Marcus Battle Andre Bell Janice Unger	June 20, 2014 through project completion	\$ 148,863.00 (not to exceed increased amount) Multiple Funding	District Wide School Sites/Facilities Julio Lucas, Interim Director of Capital Planning/Design

East Side Union High School District (ESUHSD) Administration is requesting that the Board of Trustees approve Amendment No. 03 and Change Order No. 03 to Purchase Order 500079 for the District Wide Swimming Pool Modernization, ESCO, Security Camera System, Fire Alarm Modernization and Wireless Network Upgrade Phase 2 Project (Project No.: Z-XXX-701, Z-XXX-702, Z-XXX-703).

On June 19, 2014, (Item 20.02) the Board of Trustees awarded a construction management agreement and purchase order for project/construction management services with Swinerton Management & Consulting in the amount not to exceed \$2,085,827.00.(Attachment D)

On September 10, 2015, Capital Accounting staff reallocated the lines within the purchase order per new updated Measure G DW Mechanical & Electrical Upgrades Project. No changes were made to the amount of the contract/PO.

On April 21, 2016 (Item 15.05) the Board of Trustees approved Amendment/Change Order No. 01 for additional construction management services due to changes in the project's scope assignment – ESCO in the amount not to exceed \$426,375.00. (Attachment E)

Also on April 21, 2016 (Item 15.05) the Board of Trustees approved Amendment/Change Order No 02 for additional services required for the changes in the project's scope for the Districtwide Security Camera Project in the amount not to exceed \$56,375.00. (Attachment F)

This Amendment/Change Order No. 03 staff is requesting increase to the agreement due to changes in the project's scope requiring additional construction management services for the Districtwide project assignment – Security Camera System and Swimming Pool Modernization. (Attachment G)

Original Contract Amount	\$2,085,827.00
Previous Change Order Amounts	\$482,750.00
Contract Amount Prior to this Change Order	\$2,568,577.00
Total Amount of Change Orders (cumulative) to date	\$631,613.00
Revised Contract Amount	\$2,717,440.00

RECOMMENDATION

It is recommended that the Board of Trustees approve Amendment/Change Order No. 03 to Purchase Order 500079 with **Swinerton Management & Consulting**, for the increased amount of \$109,372.00 for the District Wide Swimming Pool Modernization, and \$39,491.00 for the Security Camera System Project (Project No.: Z-XXX-701, Z-XXX-702, Z-XXX-703).



Preparing every student to thrive in a global society.

Agenda Item Details

Meeting	Apr 13, 2017 - ESUHS D REGULAR BOARD MEETING - 4:00 P.M., DISTRICT OFFICE - BOARD ROOM, 830 N. CAPITOL AVENUE, SAN JOSE, CA 95133
Category	18. BUSINESS SERVICES - CONSENT/ACTION CALENDAR
Subject	18.01 Ratify/Approve Contract(s) for Professional Services At or Below \$25,000
Access	Public
Type	Action
Recommended Action	It is recommended that the Board of Trustees ratify the projects contract(s) for professional services at or below \$25,000 as recommended in the attachment and authorization is being requested for the Superintendent and/or designee to execute amendments to the Agreement that may be needed during the term, provided such amendments do not: (i) extend the term of the contract; (ii) increase the price of goods or services provided under the contract by the greater of ten percent (10%) of the contract amount (based on the original contract amount exclusive of any approved amendments in the aggregate); or (iii) alter the quality or quantity of services or goods provided under the Board-approved contract per Board Policy 3312.1.

Public Content

EAST SIDE UNION HIGH SCHOOL DISTRICT

TO: Board of Trustees

FROM: Chris D. Funk, Superintendent

PREPARED BY: Marcus Battle, Associate Superintendent of Business Services, André Bell, Director of Purchasing and Capital Accounting, and Francine Brissey, General Purchasing

SUBJECT: Ratify/Approve Contract(s) for Professional Services At or Below \$25,000

The attached lists the General Purchasing Contracts for Professional Services at or below \$25,000 being recommended for Board ratification.

Fiscal Impact:

As presented in the attachment

Funding Source:

As presented in the attachment

Recommendation:

It is recommended that the Board of Trustees ratify the projects contract(s) for professional services at or below \$25,000 as recommended in the attachment and authorization is being requested for the Superintendent and/or designee to execute amendments to the Agreement that may be needed during the term, provided such amendments do not: (i) extend the term of the contract; (ii) increase the price of goods or services provided under the contract by the greater of ten percent (10%) of the contract amount (based on the original contract amount exclusive of any approved amendments in the aggregate); or (iii) alter the quality or quantity of services or goods provided under the Board-approved contract per Board Policy 3312.1.

[2017 0413 Contracts Under \\$25K.pdf \(88 KB\)](#)

Executive Content

Motion & Voting

It is recommended that the Board of Trustees ratify the contract(s) for professional services at or below \$25,000 as presented and authorize the Superintendent and/or designee to execute amendments to the Agreement that may be needed during the term, provided such amendments do not: (i) extend the term of the contract; (ii) increase the price of goods or services provided under the contract by the greater of ten percent (10%) of the contract amount (based on the original contract amount exclusive of any approved amendments in the aggregate); or (iii) alter the quality or quantity of services or goods provided under the Board-approved contract per Board Policy 3312.1.

Motion by Member Lan Nguyen, second by Vice President J Manuel Herrera.

Final Resolution: Motion Carries

Yea: President Frank Biehl, Vice President J Manuel Herrera, Clerk Pattie Cortese, Member Lan Nguyen, Member Van Le

**The EAST SIDE UNION HIGH SCHOOL DISTRICT
Contract(s) for Professional Services At or Below \$25,000**

Board Meeting of April 13, 2017 – Item 18.01

A Conflict of Interest Statement has been collected for each service contract listed below.

Consultant	Contract Period	Contract Amount/Funding Source	PO Number	Location of Services	Description of Services	Date Contract Assigned
D.R. Welding	January 1, 2017- January 3, 2017	\$1,600.00/ Summer swimming	703088	W.C. Overfelt	Provide services to repair BBQ at W.C. Overfelt High School.	March 9, 2017
Happy Dad Academy	March 1, 2017 – June 30, 2017	\$25,000.00/ Foreign Exchange Student	703042	Education Center	Provide promotional assistance for the ESUHSD International Student Program for student recruitment in China.	March 7, 2017
ICS Productions	December 1, 2016 – March 30, 2017	\$1041.59/ Operations Buildings	702982	Evergreen Valley	Provide services to repair theater sound and lighting at Evergreen Valley High School.	March 8, 2017
National CineMedia (NCM)	December 16, 2016 – January 12, 2017	\$2,500.00/ Principal	703089	Yerba Buena	Provide in-theatre cinema advertising on 15 screens at Eastridge Mall 15 AMC theatre of Yerba Buena High School.	November 11, 2016
National Student Clearing House	May 1, 2017 – April 30, 2020	\$15,300.00/ Testing	703041	Education Center	Provide a nationwide, central repository of information on student enrollment, degrees, diplomas, certificates and other educational achievements per the Student Tracker for High Schools Agreement.	March 15, 2017
Off Site Records Management	March 1, 2017 – June 30, 2017	\$200.00/ Principal	702985	Mt. Pleasant	Provide on-site shredding services of confidential documents at Mt. Pleasant High School.	March 9, 2017
Off Site Records Management	March 1, 2017 – June 30, 2020	\$25,000.00/ Various sites	N/A	Education Center	Provide on-site shredding services of confidential documents at all school sites including district office when needed. Individual POs will be issued per school site when shredding services are needed.	March 21, 2017
PAPE Material Handling	November 1, 2016 – June 30, 2017	\$982.86/ Operations Buildings	702771	Independence	Provide material and labor to repair scissor lift inside school theatre at Independence High School.	March 16, 2017

Consultant	Contract Period	Contract Amount/Funding Source	PO Number	Location of Services	Description of Services	Date Contract Assigned
Quintessential School Systems (QSS)	March 10, 2017 – May 31, 2017	\$16,200.00/ General Fund/IT	703050	Education Center	Provide Data Conversion and Migration services from version H to version L for the Payroll software.	March 16, 2017
Santa Clara County District Attorney's Office	October 4, 2016 – December 20, 2016	\$2,830.00/ Supplement	702735	Oak Grove	Provide Parent Project classes at Oak Grove High School.	March 7, 2017



Preparing every student to thrive in a global society.

Agenda Item Details

Meeting	Apr 13, 2017 - ESUHSD REGULAR BOARD MEETING - 4:00 P.M., DISTRICT OFFICE - BOARD ROOM, 830 N. CAPITOL AVENUE, SAN JOSE, CA 95133
Category	20. FACILITIES/BOND - CONSENT/ACTION CALENDAR
Subject	20.02 Ratify Bond/Capital Projects Contract(s) for Professional Services At or Below \$50,000
Access	Public
Type	Action
Recommended Action	It is recommended that the Board of Trustees ratify the Bond/Capital Projects Contract(s) for Professional Services at or below \$50,000 as recommended in the attachment and authorization is being requested for the Superintendent and/or designee to execute amendments to the Agreement that may be needed during the term, provided such amendments do not: (i) extend the term of the contract; (ii) increase the price of goods or services provided under the contract by the greater of ten percent (10%) of the contract amount (based on the original contract amount exclusive of any approved amendments in the aggregate); or (iii) alter the quality or quantity of services or goods provided under the Board-approved contract per Board Policy 3312.1.

Public Content

EAST SIDE UNION HIGH SCHOOL DISTRICT

TO: Board of Trustees

FROM: Chris D. Funk, Superintendent

PREPARED BY: Marcus Battle, Associate Superintendent of Business Services, Julio Lucas, Interim Director of Capital Planning and Design, André Bell, Director of Purchasing and Capital Accounting, and Janice Unger, Capital Projects Purchasing Manager

SUBJECT: Ratify Bond/Capital Projects Contract(s) for Professional Services At or Below \$50,000

The attached lists the Bond/Capital Projects Contracts for Professional Services at or below \$50,000 being recommended for Board ratification.

Fiscal Impact:

As indicated in the attachment

Funding Source:

As indicated in the attachment

Recommendation:

It is recommended that the Board of Trustees ratify the Bond/Capital Projects Contract(s) for Professional Services at or below \$50,000 as recommended in the attachment and authorization is being requested for the Superintendent and/or designee to execute amendments to the Agreement that may be needed during the term, provided such amendments do not: (i) extend the term of the contract; (ii) increase the price of goods or services provided under the contract by the greater of ten percent (10%) of the contract amount (based on the original contract amount exclusive of any approved amendments in the aggregate); or (iii) alter the quality or quantity of services or goods provided under the Board-approved contract per Board Policy 3312.1.

[2017 0413 Prof Serv Contract under \\$50K.pdf \(106 KB\)](#)

Executive Content

Motion & Voting

It is recommended that the Board of Trustees ratify the Bond/Capital Projects Contract(s) for Professional Services at or below \$50,000 as presented and authorize the Superintendent and/or designee to execute amendments to the Agreement that may be needed during the term, provided such amendments do not: (i) extend the term of the contract; (ii) increase the price of goods or services provided under the contract by the greater of ten percent (10%) of the contract amount (based on the original contract amount exclusive of any approved amendments in the aggregate); or (iii) alter the quality or quantity of services or goods provided under the Board-approved contract per Board Policy 3312.1.

Motion by Member Lan Nguyen, second by Vice President J Manuel Herrera.

Final Resolution: Motion Carries

Yea: President Frank Biehl, Vice President J Manuel Herrera, Clerk Pattie Cortese, Member Lan Nguyen, Member Van Le

East Side Union High School District
Construction-Related Professional Services Contracts under \$50,000 for Ratification
Board Meeting of April 13, 2017 - Item 20.01

Project Number & Name	Project Description	Purchase Order Number/ Contract Number	Contract Period	Consultant	Contract Amount	Date Purchase Order Assigned
I-055-004 / SC Site Infrastructure Improvements	Contractor to perform a direct current voltage gradient survey (DCVG) on underground metallic gas lines and provide a written report of the results and recommendations for direct assessment that identifies areas/sections of existing underground gas piping that is damaged, corroded, or in need of repair and/or replacement at Silver Creek High School. In addition to MBS Engineering's standard report, the deliverables for this contract shall also include: a mark-up of the as-built underground gas piping indicating the location(s) where leaks were detected, the severity of the leak and an accompanying description of the recommended repair at each location. The deliverables are intended to be used as the basis of design to create bid documents for the repairs.	702809 / CP1931	March 3, 2017 through project completion	MBS Engineering, Inc.	\$5,000.00	3/2/2017
Z-052-993 / District Program Cost (JL Const of Elev Encl: Alt 6 CR)	A/E services to assist in the closeout and certification of various ESUHSD projects. Scope of work also includes assisting with documenting, filing, and coordinating with DSA as follows: project research and document assimilation, site visit, communication and submittal of DSA closeout forms with DSA A1 closeout team, resolution of addenda, change order and defered approval(s), and final DSA certification file and record. DSA #: 01-61448	702813 / CP1912	March 3, 2017 through project completion	Deems Lewis McKinley Architect	\$6,000.00	3/3/2017
Z-055-603 / SC Bld N Modernization & New Quad Marquee	Consultant to provide the following scope of work: provide complete abatement oversight & monitoring services required for asbestos, lead, and PCB abatement project specifications/report during construction for the Silver Creek High School - Building N Modernization & New Quad Marquee Project. DSA #: 01-116052	702869 / CP1860	March 9, 2017 through project completion	Hazmat Doc	\$18,980.00	3/9/2017

East Side Union High School District
Construction-Related Professional Services Contracts under \$50,000 for Ratification
Board Meeting of April 13, 2017 - Item 20.01

Project Number & Name	Project Description	Purchase Order Number/ Contract Number	Contract Period	Consultant	Contract Amount	Date Purchase Order Assigned
F40-030-811, F40-040-811 / JL ERP Roofing, WCO ERP Roofing	Consultant shall provide a comprehensive pre-renovation roof replacement hazmat survey and report, asbestos and lead sample collection, laboratory analysis at James Lick High School (Building Administration, Building 800 & 1200) and at W.C.Overfelt High School (Building Administration, B & H). Scope of work includes but not limited to materials testing and sampling, perform analysis, and prepare a written report and/or documentation for compliance with NESHAPS and a biddable asbestos and lead abatement specifications and scope of work.	702890 / CP1944	March 13, 2017 through project completion	Hazmat Doc	\$7,495.00	3/13/2017
Z-070-602, E-070-005 / ST Student Parking Lot Entry Improvement, ST Landscape and Hardscape Upgrade	Provide geotechnical inspection services and report to DSA inspector for Santa Teresa High School per Artik Art and Architecture provided plans and specifications. Scope of work also includes coordinate inspections and report to DSA inspector of record, provide semi-monthly reports, review progress of work as needed, and provide Form 6 Final Verified Report to DSA	702909 / CP1835	March 13, 2017 through project completion	Cleary Consultants, Inc.	\$7,700.00	3/13/2017
Z-065-603 / IH Blds G,H,K,L Modernization (G & H Mod)	Contractor to provide the following scope of work: concrete sampling, miscellaneous field testing services, offsite testing & inspections, lab testing & engineering for Independence High School. DSA #: 01-115924	702911 / CP1837	March 13, 2017 through project completion	Construction Testing Services	\$10,290.00	3/13/2017
Z-055-603 / SC Bld N Modernization & New Quad Marquee	Provide DSA project inspection services for Silver Creek Bid N Mod & New Quad Marquee. DSA #: 01-116052	702963 / CP1939	March 17, 2017 through project completion	CIS, Inc.	\$18,330.00	3/17/2017

East Side Union High School District
Construction-Related Professional Services Contracts under \$50,000 for Ratification
Board Meeting of April 13, 2017 - Item 20.01

Project Number & Name	Project Description	Purchase Order Number/ Contract Number	Contract Period	Consultant	Contract Amount	Date Purchase Order Assigned
E-050-007 / OG Alt Ed MiniCampus Improvement	C/O #1: Change order for reimbursable expenses for City of San Jose Fire Department and Water Department. Change order per Amendment #1 to Work Authorization No. 06. Per invoice #150440R for \$309.00 and invoice #150401R for \$450.00 totaling \$759.00 in reimbursable expenses	502719 / CP1002	No change	Artik Art & Architecture	Original contract amt: \$27,000.00 + \$759.00 = \$27,759.00	3/17/2017
Z-052-993 / District Program Cost	Annual renewal of software license with Quality Bidders (Colbi Technologies) to pre-qualify contractors for public works requirement	703026 / CP1959	March 7, 2017 through March 6, 2018	Colbi Technologies, Inc.	\$11,750.00	3/21/2017
I-075-003 / EV Science CR Refurb	C/O #1: Change order per Amendment No. 01 for request of additional time duration on the project	702399 / CP1717	December 5, 2016 to April 31, 2017	CIS, Inc.	Original contract amt: \$9,375.00 + \$2,250.00 = \$11,625.00	4/17/2017